

SEWARD COUNTY BOARD OF COMMISSION

DATE: January 7, 2013

TIME: 5:30 p.m.

CALL TO ORDER: Chair Rice

PLEDGE OF ALLEGIANCE: Chair Rice

INVOCATION: Jack Jacob, Liberal Ministerial Alliance

LOCATION: 515 N. Washington
Commission Chambers
Liberal, KS 67901

PRESENT

COMMISSIONERS: Jim Rice
Ada Linenbroker
CJ Wettstein
Doug LaFreniere
Randy Malin

COUNTY ADMINISTRATION: April Warden

CLERK'S OFFICE: Stacia D. Long

CITIZEN COMMENTS: Rozelle Webb with the Chamber invited the Commissioners to A Night Out in Topeka at the Capital Plaza Hotel to meet with Legislators. The event will take place on January 28, 2013 from 5:30pm to 7:30pm.

1. APPROVE AGENDA: ADDITION/DELETIONS

There were no additions or Deletions to the Agenda.

Commissioner LaFreniere moved to approve the Agenda. Vice Chair Linenbroker seconded the motion; motion carried 5-0.

2. CONSENT AGENDA

ITEMS	DATE	AMOUNT	NUMBERS
Minutes	December 17, 2012	N/A	N/A
Payroll	December 21, 2012	\$275,338.02	N/A

Chair rice requested a motion to close the public hearing regarding the amendment of the 2012 Seward County Budget.

Commissioner Malin moved to close the public hearing regarding the amendment of the 2012 Seward County Budget. Vice Chair Linenbroker seconded the motion; motion carried 5-0.

Vice Chair Linenbroker moved to approve adopt the 2012 Seward County Budget as amended and published. Commissioner LaFreniere seconded the motion; motion carried 5-0.

5. CELLULAR PHONE SERVICE

Jeff Reiner and Jennifer Malin with United Wireless addressed concerns and questions regarding problems that have been occurring with our Cell Phone Service.

After discussion participated in by all, a consensus was given to allow United Wireless to continue working on the issues and look back in 45 days or so to see if we see any improvement.

6. RACING OPTIONS DISCUSSION

Glen Thompson discussed the possibility of having the County agree to pay the utilities involved with the car races. It was his understanding that if he could get the water donated by the City, then the County would pay the other utilities.

After each commissioner provided input on the issue, the following motion was made.

Vice Chair Linenbroker moved that Glenn Thompson pay \$500.00 to rent the Race Track Facility per race for 2013, the fee is to help cover the Electricity and Cleanup cost. He will also be responsible for the water bill. Commissioner LaFreniere seconded the motion; motion carried 5-0.

7. SCHEDULING OF THE 2ND JANUARY MEETING

The second meeting in January falls on a Holiday

Commissioner LaFreniere moved to schedule the next Board meeting for Tuesday, January 22, 2012. Vice Chair Linenbroker seconded the motion; motion carried 5-0.

8. FIXED ASSETS

The fixed asset binder has been provided to the Commissioners for their viewing and approval.

Vice Chair Linenbroker moved to approve the 2012 fixed assets as submitted by Marcala Skinner, Accounts Payable Clerk. Commissioner Malin seconded the motion; motion carried 5-0.

9. ANNUAL WAIVERS FOR BUILDING USAGE

Event Center & Fairground Complex

County Administrator April Warden presented the Commissioners with a list of agencies who utilize County facilities on an annual basis and request and receive a waiver of fees. She advised that this will prevent each agency from returning to the Commission each time to request the waiver. To simplify the process, Warden is asking that the commissioner approve the waiver to these entities for the year in an effort to streamline the process. This would only be for events held annually.

Commissioner LaFreniere moved to waive the Fairgrounds Facility fee for the following entities in 2013.

Date	Event	Facilities Used	Organizer
1/24/2013	Job Fair	EC & Kitchen	Rozelle Webb
2/12/2013	Pancake Day	EC & Kitchen	Gary Classen
3/4/2013	USD 480	Ag Building	Diane
3/5/2013	USD 480	Ag Building	Diane
3/2/2013	Childrens Healthy Fun Fair	Ag Building & Kitchen	Carol
3/7/2012	Fish Fry	EC & Kitchen	Lance Burnett Michelle Thompson
4/20/2012	After Prom Party	EC & Kitchen	Thompson
TBA	LHS Avid Party	EC - Meeting RM & Kitchen	Jill Stout
TBA	LHS AP Testing	EC - Meeting RM & Kitchen	Mark Davis
10/5/2012	Health Fair	EC & Kitchen	Nancy Kletecka
10/26/2012	Lincoln School Carnival	Ag Building	Lara Maxwell
11/2/2012	International Fair	EC & Kitchen	Arturo Ponce

Commissioner Malin seconded the motion; motion carried 5-0.

10. RESOLUTION 2013-01

Commissioner Wettstein moved to approve Resolution 2013-01 Designating Bank Depositories for Seward County. Vice Chair Linenbroker seconded the motion; motion carried 5-0.

To see Resolution 2013-01 in its entirety, see page 9.

11. RE-ORGANIZATION OF BOARD

Commissioner Malin moved to nominate Ada Linenbroker as Chairperson of the Board of County Commissioner for 2013. Commissioner LaFreniere seconded the motion; motion carried 5-0.

Commissioner Malin moved to cease nominations and elect Commissioner Linenbroker as Chairperson of the Board of County Commissioners for 2013. Commissioner LaFreniere seconded the motion; motion carried 5-0.

Commissioner Malin nominated Doug LaFreniere as Vice Chair of the Board of County Commissioner for 2013 and there were no additional nominations.

Commissioner Malin moved to appoint Doug LaFreniere as the Vice Chair of the Board of County Commissioners for 2013. Chair Linenbroker seconded the motion; motion carried 5-0.

12. PORTFOLIO REPORTS

Each Commissioner had an opportunity to review their portfolio assignments for 2013. After discussion, several changes were made. April Warden will update the listing and present it to the Commissioners at their next meeting for approval.

13. KLPG DELEGATION

Commissioner Malin moved to appoint Commissioner Wettstein to be the KLPG delegate for 2013. Vice Chair LaFreniere seconded the motion; motion carried 5-0.

14. TEMPORARY HOSPITAL ACCOMODATIONS

In the event Southwest Medical Center would have to make an emergency evacuation of their patients, they need a bay area or space where they can set up a temporary hospital until the patients

can be transported to other locations. They are requesting the use of a portion of the Event Center in the event this should happen.

After discussion, the commissioners decided to allow the Hospital use of the Event Center or the Ag Building if the Event Center is in use.

Commissioner Rice moved to allow Southwest Medical Center to establish Residency at the Activity Center or Ag Building in the event of an emergency evacuation. Commissioner Malin seconded the motion; motion carried 5-0.

15. DISCUSSION OF ROCK HOUSE

No action was taken on this item. But after much discussion, a consensus was made to have the Building Inspector look the house over to get an idea of what would be needed to get the house up to code. A work session will be held at a later date to address this item.

16. 2013 PAY INCREASE DISCUSSION

April Warden, County Administrator advised that the 2013 budget work session, consideration was given for a 5% pay increase for County Employees. For the past four years the County has not been able to provide the employees of Seward County any type of pay increase with the exception of the \$500.00 appreciation pay at the end of 2012.

Commissioner Rice pointed out that it has been over 4 years since the employees have seen an increase in pay and with inflation at approximately 3% per year they have actually seen a 12% reduction.

Commissioner Wettstein mentioned that for 2013, a carryover of \$1.4 million was budgeted and we actually had \$2.8 million. He attributed this to the Department Heads and Employees being careful when it came to expenditures, making equipment last longer and not replacing equipment just because it was approved in the CIP.

Vice Chair LaFreniere expressed his appreciation to the department head as well for keeping expenses down.

Commissioner Wettstein moved to approve a 5% increase for all County Employees with the exception of the County

Commissioners and at the discretion of the JCAPS and Cimarron Basin Community Corrections Board and Directors. To take effect at the beginning of the next pay period. Commissioner Malin seconded the motion; motion carried 5-0.

17. EXECUTIVE SESSION

Legal:

Commissioner Malin moved to recess into executive session for consultation with our attorney which would be deemed privileged in the attorney client relationship under K.S.A. 75-4319(b)(2) for 30 minutes, to include April Warden, Dan Diepenbrock and Mike Tabor, to reconvene in the Commission Chambers at 8:15p.m. Vice Chair LaFreniere seconded the motion; motion carried 5-0.

The meeting recessed into Executive Session at 7:45pm

Mike Tabor left the Executive Session at 8:00pm

The meeting resumed at 8:15pm

No action was taken as a result of the Executive Session.

18. ADMINISTRATION COMMENTS

April Warden, County Administrator presented an update to the Commissioners.

Commissioner Rice moved to change the February 18th meeting date to the 19th since it falls on a Holiday and to have a work session regarding the Fairgrounds at 4:00pm on that same day. Commissioner Malin seconded the motion; motion carried 5-0.

19. COMMISSION COMMENTS

Each of the commissioners had an opportunity to report on liaison meetings they had attended during the last two weeks.

20. SUGGESTION CARDS

One suggestion card was discussed.

ADJOURN

Commissioner Rice moved to adjourn. Commissioner Malin seconded the motion; motion carried 5-0.

The meeting adjourned at 8:42 p.m.

Ada Linenbroker, Chairperson
Seward County Commission

Stacia D. Long
Seward County Clerk

RESOLUTION 2013-01

DESIGNATING BANK DEPOSITORIES

WHEREAS, on the 7th day of January, 2013, at a duly assembled meeting of the Board of County Commissioners of Seward County, Kansas, members being present, Jim Rice, Ada Linenbroker, CJ Wettstein, Randy Malin, and Doug LaFreniere; pursuant to Section 19-530 of the General Statutes of 1949, adopted by said Board of County Commissioners of Seward County, Kansas, and the same be of record in the minutes of this meeting held on this 7th day of January, 2013.

BE IT RESOLVED, by the Board of County Commissioners of Seward County, Kansas, designating the following banks as depositories of all monies of Seward County, Kansas, for the calendar year of 2013 with the following banks of Seward County, Kansas.

FIRST NATIONAL BANK
SUNFLOWER BANK
COMMUNITY BANK
BANK OF BEAVER CITY
BANK OF AMERICA

Adopted this 7th day of January, 2013, in witness whereof we have herewith affixed our hand and seal this 7th day of January, 2013.

Chairman
Seward County Board of Commissioners

ATTEST:

Stacia D. Long, County Clerk