



**Seward County**  
515 N. Washington, Suite 207  
Liberal, KS 67901  
(620) 626-3394

---

**Septic System Installation Permit  
Application**

Page 1 of 2

---

**Applicant**

**Application Date**

**Name:**

**Address:**

**Phone #:**

---

**Parcel**

**Address:**

**Zoning:**

**Section:**

**Township:**

**Range:**

**Addition:**

**Block:**

**Lot(s):**

---

**Owners**

---

**Contractors**

---

**Other Fields:**

Number of Bedrooms:

Number of egress windows in unfinished basement:

Tank Size and Manufacturer:

Tank Type (concrete or poly):

Lateral lines required (square feet):

Chambers (size/width):

Rock/Pipe (trench width):

Flood Zone:

Dig Safe #:

---

Soil Information:

Seward County uses an average soil loading rate and Kansas Department of Health and Environment

Guidelines for calculation of lateral line requirements. The Design Loading Rate value is 0.6 gpd/ft<sup>2</sup>. A percolation test by an approved agent can be substituted if the applicant so desires.

Separate permits are required for Electrical, Plumbing, Mechanical, Septic System Installation and Water Wells. Approved permits become null and void if work or construction authorized is not commenced within 90 days, or within one (1) year from date of issuance regardless of the state of completion of the construction authorized by the permit.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regarding construction or the performance of construction.

A final inspection of this structure must be conducted prior to a certificate of occupancy being issued.

---

Applicant Signature

Contractor  Owner  Agent

---

Date

This is an application only. Submission of this application does not constitute approval of the proposed project. The application and all required documents will be reviewed by the Planning & Zoning Department. Permits will be issued or denied within 10 working days of receipt of all required documentation.

# **Seward County Planning & Zoning**

515 N Washington, Suite 207, Liberal, KS 67901

## **Application Requirements for Septic System Installation Permit**

**Permits are required in Seward County.**

### **Required Documents:**

- Completed Application
- Current **Seward County** Installer license
- Site plan drawn to scale showing location and/or proposed location of septic system, water well, home and any accessory structures, and adjacent or adjoining roads
- Proposed location must be in compliance with separation requirements as specified in the Seward County Sanitation Codes and by KDHE Bulletin 4-2

Seward County uses an average soil loading rate and Kansas Department of Health and Environment Guidelines for calculation of lateral line requirements. The Design Loading Rate value is 0.6 gpd/ft<sup>2</sup>. A percolation test by an approved agent can be substituted if the applicant so desires.

**Remember to call 8-1-1 or 1-800-dig-safe (1-800-344-7233) before you dig.**

**IF THIS IS A REPLACEMENT SYSTEM, THE OLD TANK MUST BE PLUGGED IN ACCORDANCE WITH KDHE REQUIREMENTS.**

**Applications will be approved or denied within 10 working days after receipt of all required items.**

# Plot Plan

Please indicate the following items, proposed or existing:

Building site, distance from property lines, distance from existing structures,  
fences, water wells and waste water systems, County Roads

Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

A large rectangular area filled with a grid of small squares, intended for drawing a plot plan.