

SEWARD COUNTY BOARD OF COMMISSION

DATE: February 18, 2014
TIME: 5:30 p.m.
CALL TO ORDER: Chair Linenbroker
PLEDGE OF ALLEGIANCE: Chair Linenbroker
INVOCATION: C.J. Wettstein
LOCATION: 515 N. Washington
Commission Chambers
Liberal, KS 67901

PRESENT

COMMISSIONERS: Ada Linenbroker
C.J. Wettstein
Jim Rice
Doug LaFreniere
Randy Malin

COUNTY ADMINISTRATION: April Warden
CLERK'S OFFICE: Marcala Skinner
CITIZEN COMMENTS: NONE

1. APPROVE AGENDA: ADDITION/DELETIONS

Commissioner LaFreniere asked that KNIPP be added as item 16B.

Commissioner Rice moved to approve the Agenda with the addition of KNIPP as item 16B. Commissioner Malin seconded the motion; motion carried 5-0.

2. CONSENT AGENDA

ITEMS	DATE	AMOUNT	NUMBERS
Minutes	February 3, 2014	N/A	N/A
Payroll	February 14, 2014	\$285,248.97	N/A
Payroll (Sage/OK)	February 14, 2014	\$ 17,017.11	N/A
Vouchers (2013)	February 18, 2014	\$ 85,011.64	155065-155092
Vouchers (2014)	February 18, 2014	\$319,304.88	155093-155340
Abates	February 18, 2014	\$ 33,920.16	
Escapes	February 18, 2014	\$ 481.36	
Crossing Permits	NONE		

REQUISITIONS

DEPARTMENT	ITEM	VENDOR	AMOUNT	LINE ITEM
County Equipment	Weapons & Evidence Locker	GSA	\$2,187.91	4-330-31100-481
DC Capital Outlay	Southern Office Supply	Cross Cut Shredder	\$1,999.00	4-100-31150-485

Commissioner LaFreniere moved to approve the Consent Agenda. Commissioner Malin seconded the motion; motion carried 5-0.

3. NEW EMPLOYEES

NONE

4. WAIVER OF FEES

National Day of Prayer

Ozzie Ridings, with the National Day of Prayer Committee requested a waiver of fees for use of the Ag Building to host a National Day of Prayer Meeting at 5:30pm on May 1, 2014.

Commissioner Rice moved to approve the waiver of the Ag Building to host the National Day of Prayer meeting on May 1, 2014. Commissioner Malin seconded the motion; motion carried 5-0.

5. WAIVER OF FEES

Southwest Miracles

Tracy Gutierrez, President of Southwest Miracles, requested a waiver of fees for use of the Ag Building to host the Spring Fling fundraiser for Southwest Miracles on Saturday, February 22, 2014.

Commissioner LaFreniere moved to approve the waiver of the Ag Building to Southwest Miracles on February 22, 2014. Commissioner Malin seconded the motion; motion carried 5-0.

6. EQUITABLE SHARING AGREEMENT

Vice Chair Wettstein moved to approve the Equitable Sharing Agreement between the Sheriff's department and the U.S. Department of Justice and U.S. Department of the Treasury. Commissioner Rice seconded the motion; motion carried 5-0.

7. VEHICLE GUN VAULT

Sheriff McBryde requested permission to trade the gun vaults in the two Tahoe's that were passed down to the Appraiser's Office for a roll top for one of the new Sheriff's pickups and \$800 cash.

Vice Chair Wettstein moved to allow Sheriff McBryde to trade-in the gun vaults as he sees fit. Commissioner Rice seconded the motion; motion carried 5-0.

8. 2014 ANNUAL NOXIOUS WEED PLAN

Tony Herrman, Road & Bridge Supervisor, requested approval of the 2014 Noxious Weed Plan. This plan reflects the acres treated and chemical sales for the year of 2013 and the 2014 plan for treatment of Noxious Weeds in the County.

Vice Chair Wettstein moved to approve the 2014 Noxious Weed Plan. Commissioner LaFreniere seconded the motion; motion carried 5-0.

9. 2013 ANNUAL ENGINEER/ROAD REPORT

Tony Herrman, Road & Bridge Supervisor, presented the Commission with a copy of the Annual County Engineer/Road Supervisor's Report for 2013. He advised that this report is sent to KDOT annually to show road work that has been done and funds spent.

Vice Chair Wettstein moved to approve the 2013 Annual Engineer/Road Report as presented. Commissioner Malin seconded the motion; motion carried 5-0.

10. EMS DAY ROOM FURNITURE

John Ralston, EMS Director, requested permission to dispose of the old furniture in the EMS Day Room. He advised that the furniture is being replaced through the CIP Plan.

Commissioner Rice moved to allow John Ralston to dispose of the old furniture as he sees fit. Commissioner Malin seconded the motion; motion carried 5-0.

11. OLD 56 FIRE TRUCK

Brock Theiner, Landfill Director, advised the Commission that late last year, they lost the engine on the machine they use to fight fires and color mulch. The manufacture has since discontinued the

production of that engine. They do offer an upgrade, but it is not cost effective compared to what a new machine is.

He requested permission to purchase a rural fire truck that is being decommissioned by Chief Mike Rice. An offer has been made and accepted by Mike Rice and Rural Fire Board to purchase it in the amount of \$10,000. This purchase is not in the CIP Plan, however the Landfill does have the funds to make the purchase.

Commissioner Rice moved to approve the purchase as presented in the amount of \$10,000 to come from the Landfill Fund. Commissioner Malin seconded the motion; motion carried 5-0.

12. EQUIPMENT UPDATE

Brock Theiner, Landfill Director, presented a spreadsheet to the Commission listing Landfill equipment history and its current condition status. He advised that in the future, he will be looking to return to a normal equipment replacement schedule.

13. CIP PURCHASE Security System

Brock Theiner, Landfill Director, requested permission to install a Security System for both the Guymon and Liberal locations. He advised that he feels that this is a single source vendor as he was only able to find one company willing to travel, install and maintain both locations.

With there being no system in place at this time at the Guymon location, he feels that it needs to be addressed sooner rather than later. The system being proposed, allows the provider to store all of the video footage on their server but be accessible to the Landfill at any time. It can also be accessible to supervisors at any time on their cell phones with a required password. The purchase of this system will be split between the Landfill and Waste Hauling General Funds.

Conestoga Energy Partners

**\$10,284.09 LANDFILL SECURITY SYSTEM (Liberal)
\$ 5,762.99 WASTE MGMT SECURITY SYSTEM (Guymon)**

The monthly cost for this system is \$195.00 with \$145.00 for the Liberal location, \$50.00 for the Guymon location.

Commissioner LaFreniere moved that the purchasing policy be waived due to a single source vendor and to approve the security system in the amount of \$16,047.08 to come from the

Landfill Fund. Commissioner Rice seconded the motion; motion carried 5-0.

14. KANSAS NATURAL RESOURCES COALITION

Commissioner Rice discussed the letter that was received from the U.S. Fish and Wildlife Services and recommends the Board sign a letter of response asking for KNRC to continue to work with us in a mutual effort to facilitate the coordination process.

Commissioner LaFreniere moved to approve the Board sign the letter to the Fish and Wildlife Service. Vice Chair Wettstein seconded the motion; motion carried 5-0.

There was discussion by all Commissioners regarding the \$2,553.38 due to Kansas Natural Resources Coalition (KNRC). Vice Chair Wettstein and Commissioner Rice attended a meeting regarding the KNRC and Lesser Prairie Chicken and both understood that the County would owe approximately \$2,500 that would cover involvement in the KNRC through the end of 2014. However, the invoice states \$2,553.38 is due covering the period of September 11, 2013 through February 28, 2014. They would like for April to check on the amount due before they approve to pay any more.

Commissioner Rice moved to table KNRC until they find out the actual amount that is due. Vice Chair Wettstein seconded the motion; motion carried 5-0.

15. BCBS RENEWAL

April Warden, County Administrator presented the 2014 Annual BC/BS renewal. She advised that there has been an increase in premiums with the cost of single coverage going up \$34.91 and family coverage up \$68.76. This is a 6.31% increase from last year.

Warden advised that we are in grandfathered status which means, at this time, we did not cut or reduce benefits, increase co-insurance charges, increase deductibles, increase co-payment charges, or decrease employer contributions. Our plan remains the same with the exception of Home Health/Hospice Care is not unlimited. This is an enhancement that was required of insurance companies through the Affordable Care Act and because it was required, it does not affect our grandfather status.

Commissioner Rice moved to direct staff to order the annual BCBS Contract for approval. Commissioner Malin seconded the motion; motion carried 5-0.

16. COURTHOUSE SECURITY

April Warden, County Administrator, advised that the security or lack of, in the Courthouse has been discussed for many years. There was a Courthouse Security Committee formed and had representation from the Commission, Elected Officials, Administrator, Law Enforcement, District Court Staff, Attorneys, Judge, and local citizens. Through much discussion, research, and preparation, a plan has been put together and we are at the implementation stage.

During the budget workshop sessions, the Commissioners allocated \$100,000 to begin the implementation of the security measures in the Courthouse. During a special called work session it was determined the first steps to be considered in the security process was to put in place a security/alarm system purchasing wireless pendants and installing security glass at work stations areas of District Court. Judge Ambrosier and Koleen Nosekabel, District Court Clerk, provided estimated costs and have now received final numbers for the security/alarm pendant system.

As discussed during the work session it was necessary to find a vendor that could supply us with a product that will interface with our current 911/communications center. Therefore, CISCOR, is a single source vendor for this reason.

Warden requested permission to move forward with this purchase.

Commissioner LaFreniere moved to allow staff to move forward in the purchase of the equipment from CISCOR and Mobile Radio Service Inc. in the amount of \$25,539.93 to come from County Building for the Courthouse Security/Alarm Pendant System and to waive the purchasing policy since this is a single source vendor. Vice Chair Wettstein seconded the motion; motion carried 5-0.

16B. KNIPP EQUIPMENT

Christian Knipp, KNIPP Equipment Representative, presented the Board with a contract regarding the upgrade to the Seward County 911 Communication Center HVAC System. The total price of \$52,757 would include the following:

- Demolition of existing ductwork and RTU
- Provide and install all new ductwork and insulation
- Provide and install a new Trane packaged RTU with a 5 year parts & labor warranty to serve the office

- Provide a new Mitsubishi split system unit with a 5 year parts and 7 year compressor warranty for the server room
- Electrical installation and upgrades
- Start-up and owner training

Commissioner Rice moved to waive the purchasing policy and approve the proposal from KNIPP Equipment to upgrade the HVAC system for the 911 Communications center in the amount of \$52,757 to come from County Building. Vice Chair Wettstein seconded the motion; motion carried 5-0.

17. ADMINISTRATION COMMENTS

April Warden, County Administrator presented an update to the Commission.

18. COMMISSION COMMENTS

Each of the Commissioners had an opportunity to report on liaison meetings they had attended during the last two weeks.

During Commissioner Rice's update he asked that the Board consider moving the first meeting in March because of the Dignitary Reception held in conjunction with the International Pancake Day that will be held that evening at 5:00 p.m.

Commissioner Rice moved to move the first meeting in March to Tuesday, March 4, 2014. Commissioner LaFreniere seconded the motion; motion carried 5-0.

19. SUGGESTION CARDS

There were no suggestion cards.

ADJOURN

Commissioner Rice moved to adjourn. Commissioner LaFreniere seconded the motion; motion carried 5-0.

The meeting adjourned at 7:04 p.m.

Ada Linenbroker, Chairperson
Seward County Commission

Stacia D. Long
Seward County Clerk