

**SEWARD COUNTY BOARD OF COMMISSION**

**DATE:** July 15, 2013  
**TIME:** 5:30 p.m.  
**CALL TO ORDER:** Chair Linenbroker  
**PLEDGE OF ALLEGIANCE:** Chair Linenbroker  
**INVOCATION:** Commissioner Wettstein  
**LOCATION:** 515 N. Washington  
Commission Chambers  
Liberal, KS 67901

**PRESENT**  
**COMMISSIONERS:** Ada Linenbroker  
Randy Malin  
Doug LaFreniere  
Jim Rice  
CJ Wettstein

**COUNTY ADMINISTRATION:** April Warden  
**CLERK'S OFFICE:** Crystal Clemens  
**CITIZEN COMMENTS:** NONE

**1. APPROVE AGENDA: ADDITION/DELETIONS**

Chair Linenbroker presented three additional items for the agenda.

- 8a. Phase III Prairie Chicken
- 8b. GT Promotions CMB
- 8c. Executive Session

**Commissioner Malin moved to approve the agenda with the additions. Commissioner LaFreniere seconded the motion; motion carried 5-0.**

**2. CONSENT AGENDA**

<b>ITEMS</b>	<b>DATE</b>	<b>AMOUNT</b>	<b>NUMBERS</b>
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Minutes	July 1, 2013	N/A	N/A
Payroll	July 8, 2013	\$292,999.06	N/A
Payroll(Sage/OK)	July 8, 2013	\$19,492.64	N/A
Payroll(Rural Fire Vol.)	July 8, 2013	\$11,362.00	N/A
Vouchers	July 15, 2013	\$593,414.24	150910-151190
Abates	July 15, 2013	\$241,351.92	N/A
Escapes	July 15, 2013	N/A	13-10
Crossing Permits	NONE		

## REQUISITIONS

DEPARTMENT	ITEM	VENDOR	AMOUNT	LINE ITEM
Co Building	New Wiring for 4-H Building	Integrity Electric	\$586.71	3-255-31160-487
Co Building	Repairs to Concession pedestals-vender area at Fairgrounds	Integrity Electric	\$985.32	3-255-31160-487
Sheriff CIP	(2) Golden Eagle Radars	Chief Supply	\$4,470.29	3-330-31100-481
County Technology	(2) Desktop Computers for Appraisers	Paragon	\$2,461.00	3-100-31166-250
County Technology	(2) Desktop Computers for Attorney	Paragon	\$2,461.00	3-100-31166-250

**Commissioner Rice moved to approve the Consent Agenda.  
Commissioner Malin seconded the motion; motion carried 5-0.**

### 3. NEW EMPLOYEES

None

### 4. CIMARRON WIND PROJECT

In a letter to the Commission Jon Handy, Manager of the Cimarron Wind Project stated Energy for Generations' Cimarron Wind Project team continues to lease ground and measure the wind resource in Seward County. Unfortunately, due to factors beyond their control, the estimated date for starting construction activities remains several years in the future.

The project is obligated to provide the County with a project development plan by July of 2013. The Energy for Generations' Cimarron Wind Project is requesting an indefinite postponement of

the project plan requirements until such plans are definite and the actual configuration of the site and project are known.

**Vice Chair LaFreniere moved to postpone the development plan indefinitely. Commission Malin seconded the motion; motion carried 5-0.**

## **5. CAPITAL EQUIPMENT PURCHASE**

Jon Ralston, EMS Director, presented a request to purchase (2) Stryker stair chairs in the amount of \$5,000.00. He was recently reimbursed \$5,000.00 from Chevy, which was deposited in the Capital Equipment Fund. He is requesting to purchase the chairs out of the capital improvement fund with the \$5,000.00 reimbursed by Chevy.

**Commissioner Wettstein moved to approve the purchase of (2) stair chairs from Stryker in the amount of \$5,000.00 to be taken from the Capital Equipment Fund. Commissioner Rice seconded the motion; motion carried 5-0.**

## **6. CIP PURCHASE FOR ACTIVITY CENTER**

**Commissioner Rice moved to purchase the John Deere Gator XUV 550 from Keating Tractor and Equipment in the amount of \$9,250.00 to be taken from the capital equipment fund. Commissioner Malin seconded the motion; motion carried 5-0.**

## **7. CBCC BOARD RESPONSIBILITIES**

The Commission discussed the roles of the board regarding purchases approved by the Cimarron Basin Community Corrections Advisory Board.

A letter from Dan Diepenbrock, Seward County Legal Counsel, advised the Commission that Seward County is the designated "host county," and therefore authorized "to administer grant funds and personnel for payroll purposes and to perform such other administrative duties as will facilitate the efficient operation of the Community Corrections Program..."

**Commissioner Malin moved to resend the motion from the June 17, 2013 meeting for the purchase of two Dodge Avenger Program Vehicles from Chrysler Corner for the in the amount of \$30,800.00 out of the CBCC Program Fees. Commissioner**

**Wettstein seconded the motion; motion carried 3-2 with Vice Chair LaFreniere and Commissioner Rice opposed.**

**Commissioner Malin moved to purchase two 2014 Chevy Impalas' from GSA Auto in the amount of \$35,653 out of the CBCC Program Fees. Commissioner Wettstein seconded the motion; motion carried 3-2 with Vice Chair LaFreniere and Commissioner Rice opposed.**

The Commission continued the discussion regarding the purchasing procedures to be followed by Cimarron Basin Community Corrections.

**Commissioner Wettstein moved to direct Cimarron Basin Community Corrections to follow the Seward County purchasing policy. Commissioner Malin seconded the motion; motion was resented by Commissioner Wettstein and Commissioner Malin.**

No further action was taken on this item.

## **8. HISTORICAL MUSEUM MAINTENANCE**

The Commission discussed during the budget workshops to give the Historical Museum \$10,000.00 from the 2013 budget for building repairs at the historical museum and Dorothy's House.

**Commissioner Wettstein moved to give \$10,000.00 to the Historical Society for outside repairs to buildings. The Historical Society is to present a plan and bring all invoices to the County Clerk for payment to be taken from the Reserve for Claims Fund. Commissioner Rice seconded the motion; motion carried 5-0.**

### **8a. PHASE III PRAIRE CHICKEN**

James Carlson, Stillwater Technical Solutions requested and additional \$500.00.

**Commissioner Rice moved to table any action for ten years. Motion died for lack of a second.**

**Commissioner Rice moved to table indefinitely until more pertinent information is available. Commissioner Malin seconded the motion; motion carried 5-0.**

## **8b. GT PROMOTIONS**

Glen Thompson of GT Promotions requested a temporary CMB license for the dates of July 26, 27, 28, 29, 30 and August 3, 2013.

Crystal Clemens, Deputy County Clerk, informed the Commission that the County has the authority to issue temporary CMB licenses. To date the County has not established guidelines or fees for issuing temporary CMB licenses. Clemens recommended the Commission established fees and guidelines at a future meeting.

**Commissioner LaFreniere moved to approve the Temporary CMB license to GT Promotions on the dates of July 26, 27, 28, 29, 30, and August 3, 2013 at a cost of \$25.00 per day.**

**Commissioner Rice seconded the motion; motion carried 4-1 with Commissioner Malin abstaining.**

## **8c. EXECUTIVE SESSION**

**PERSONNEL: Commissioner Malin moved to recess into Executive Session for discussion of personnel matters of non-elected personnel under K.S.A. 75-4319(b)(1) for 10 minutes, to include April Warden, County Administrator, to reconvene in the Commission Chambers at 7:27 p.m. Vice Chair LaFreniere seconded the motion; motion carried 5-0.**

The meeting recessed into Executive Session at 7:17 p.m.

The meeting resumed at 7:27 p.m.

No action was taken as a result of the Executive Session

## **9. ADMINISTRATION COMMENTS**

April Warden provided the Commissioners with an update of activities for the past two weeks.

## **10. COMMISSION COMMENTS**

Each of the commissioners had an opportunity to report on liaison meetings they had attended during the last two weeks.

## **11. SUGGESTION CARDS**

JoAnne Sharp called to suggest additional information regarding the Appraiser's Office door hangers.

**ADJOURN**

**Commissioner Malin moved to adjourn. Vice Chair LaFreniere seconded the motion; motion carried 5-0.**

The meeting adjourned at 7:45 p.m.

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Ada Linenbroker, Chairperson  
Seward County Commission

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Stacia D. Long  
Seward County Clerk