

**SEWARD COUNTY BOARD OF COMMISSION**

**DATE:** July 1, 2013  
**TIME:** 5:30 p.m.  
**CALL TO ORDER:** Chair Linenbroker  
**PLEDGE OF ALLEGIANCE:** Chair Linenbroker  
**INVOCATION:** Commissioner Wettstein  
**LOCATION:** 515 N. Washington  
Commission Chambers  
Liberal, KS 67901

**PRESENT**

**COMMISSIONERS:** Ada Linenbroker  
Doug LaFreniere  
Jim Rice  
CJ Wettstein

**COUNTY**

**ADMINISTRATION:** April Warden

**CLERK'S OFFICE:** Vanessa Reeve

**ABSENT**

**COMMISSIONERS:** Randy Malin

**CITIZEN COMMENTS:** NONE

**1. APPROVE AGENDA: ADDITION/DELETIONS**

There were no Additions or Deletions to the Agenda.

**Commissioner Rice moved to approve the agenda.  
Commissioner LaFreniere seconded the motion; motion  
carried 4-0 with Commissioner Malin absent.**

**2. CONSENT AGENDA**

<b>ITEMS</b>	<b>DATE</b>	<b>AMOUNT</b>	<b>NUMBERS</b>
Minutes	June 17, 2013	N/A	N/A
Payroll	June 24, 2013	\$302,655.73	N/A
Payroll(Sage/OK)	June 24, 2013	\$18,292.18	N/A

Vouchers	July 1, 2013	\$689,821.41	150707-150908
Abates	NONE		
Escapes	NONE		
Crossing Permits	NONE		

**REQUISITIONS** NONE

**Vice Chair LaFreniere moved to approve the Consent Agenda. Commissioner Rice seconded the motion; motion carried 4-0 with Commissioner Malin absent.**

### 3. NEW EMPLOYEES

Toni A. Davis	Register of Deeds
Dayton L. Davis	Sheriff Department
Jose S. Pando Jr.	Sheriff Department
Kelly J. Campbell	Sheriff Department
Michael J. Ramey	Landfill – Kansas
Jennifer D. Tanner	Appraiser Office
Kevin J. King	Landfill – Oklahoma
Kambrie S. Long	Appraiser Office
James B. Herring	Road & Bridge

### 4. RENEWAL OF M&I AND WIC AGREEMENT

Martha Brown, Health Department Director, requested that the Board approve the renewal of the M&I and WIC Memorandum of Agreement with Dietitian Susan Lukwago.

**Commissioner Wettstein moved to approve the renewal of M&I and WIC Memorandum of Agreement with Susan Lukwago. Vice Chair LaFreniere seconded the motion; motion carried 4-0 with Commissioner Malin absent.**

Martha Brown, also informed the Board that the July 24, Regional Public Health Workshop has been cancelled and rescheduled to September 24 in Garden City.

### 5. WEB STREAMING CAPSTONE PROJECT

Vanessa Reeve, Seward County Finance Coordinator, and Mark Rohlf, IT Director, informed the Board that they are attending the Certified Public Manager Program. To become a CPM they must develop and implement a comprehensive project plan known as the Capstone Project. The Capstone Project goals they came up with would make the Commission meetings more accessible, open and transparent and give the Board the ability to archive the Commission meetings on the internet. The way to accomplish

those goals would be by web streaming the Commission meetings online. They presented the board with a proposal by SWAGIT Productions and its partner Destiny. The first year investment cost would be \$29,535; this includes a onetime investment of \$18, 385. The second year investment would be the annual maintenance fee of \$11,150. They asked the Board to approve the proposal of SWAGIT Productions and Destiny in the 2014 budget.

After some discussion, the Board stated that they like the project but they would like to see any cost saving figures and look over the 2014 Budget before making any decisions. No action was taken.

## **6. DISPOSAL OF ASSETS**

Greg Standard Emergency Management requested permission to dispose of a 2007 Ford pick.

**Commissioner Rice moved to allow the disposal of a 2007 Ford pickup from Emergency Management department. Vice Chair LaFreniere seconded the motion; motion carried 4-0 with Commissioner Malin absent.**

## **7. UPDATE ON DISEASED ANIMAL CONTROL**

Greg Standard Emergency Management Director gave the Board an update on the Standard Operating Guide in case of a highly contagious animal disease outbreak.

## **8. BOARD APPOINTMENT**

### **Fair Board**

County Administrator April Warden informed the Board that Delbert Stebens applied for the vacancy left by Nancy Kletcka on the Fair Board. She also stated that Jana Christian also applied for the vacancy but her application was late.

**Commissioner Rice moved to accept and consider Fair Board application from Jana Christian to fill the unexpired term. Vice Chair LaFreniere seconded the motion; motion carried 4-0 with Commissioner Malin absent.**

After some discussion, the Board made the following motion.

**Commissioner Rice moved to appoint Jana Christian to the Fair Board for the unexpired term. Vice Chair LaFreniere seconded the motion; motion carried 4-0 with Commissioner Malin absent.**

## 9. MAINTENANCE DEPT DISCUSSION

Commissioner Rice stated that after speaking with Commissioner Malin, it was determined that work had been done by the Maintenance Department at the fairgrounds that should have been done by a licensed contractor or plumber. He advised that this was an oversight and a learning experience and that they were not aware that any new plumbing or electrical work done on County property had to be done by a licensed plumber or electrician. He advised that this has been a learning experience and that more attention would be given on future projects.

## 10. FAIRGROUNDS DISCUSSION

### Mud Pit

The Board agreed that if the Fair Board approves a Mud Pit, they must return the land to its original state, once the Fair is over.

## 11. ADMINISTRATION COMMENTS

April Warden provided the Commissioners with an update of activities for the past two weeks.

## 12. COMMISSION COMMENTS

Each of the commissioners had an opportunity to report on liaison meetings they had attended during the last two weeks.

## 13. SUGGESTION CARDS

There were no suggestion cards.

## ADJOURN

**Commissioner Rice moved to adjourn. Vice Chair LaFreniere seconded the motion; motion carried 4-0 with Commissioner Malin absent.**

The meeting adjourned at 7:14 p.m.

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Ada Linenbroker, Chairperson  
Seward County Commission

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Stacia D. Long  
Seward County Clerk